



FOREST YOUTH ACTIVITIES FUND 2017-18

APPLICATION FORM – ROUND 2

It is essential that you read the Forest Youth Activities Fund 2017-18 Guidance Notes Round 2 before completing this form.

This form should be completed by a young person aged 11-19 years. The only exceptions are if it is a brand new group and young people are not involved yet, or it's for a service for vulnerable young people.

1. YOUR INFORMATION

Name	
Name of Group or Organisation	
Date of Birth (age 11-19 only)	
Contact Address (including postcode)	
Telephone Number	
Mobile Telephone Number	
Email Address	
Total amount being applied for	
Project Name	
Brief summary of project (no more than 30 words)	

2. YOUR GROUP'S INFORMATION

Please ✓ all that apply:			
Registered Charity		Charity number:	
Company Ltd by Guarantee		Company no:	
Community Interest Company		Company No:	
Constituted Voluntary Organisation			
Charitable Trust			

<p>Describe your group -</p> <ul style="list-style-type: none"> - How it works - How it is, or will be organised - How long it has been running - How many members you have - Age range of members - What you do - Where you are based 	
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Please check with your organisation for the following:

Does your project have	An Alcohol Policy?	YES		NO	
	A No Smoking Policy?	YES		NO	
	A Safeguarding Policy?	YES		NO	

You will be asked to supply a copy of your Safeguarding Policy and to complete a Safeguarding Declaration Form.

3. YOUR PROJECT INFORMATION

<p>How much money are you asking for? <i>(The maximum you can apply for is £5,000)</i></p>	
<p>Describe what you want the money for.</p> <p>We need to know</p> <ul style="list-style-type: none"> - The activity that you are planning. - Who will benefit? - Who will be involved and how? - Where did the idea come from? - What makes you think this will be a useful/good project? - Anything else that will help us to understand your project idea. 	

<p>What age group will be involved in the project?</p>	
<p>How many young people do you expect to join in/benefit between the ages of 11-19 years?</p>	
<p>How you will get feedback from young people about how they have benefited or how satisfied with the activity they are?</p>	
<p>When will your project start?</p>	
<p>When will your project finish? <i>(all project must be completed by 31st March 2018)</i></p>	

The Youth Activities Fund is open to all young people. Please tick the box to tell us if the young people who will benefit from your project come into any of these groups:				
Male	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Female	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Disabled	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Black and Minority Ethnic (BME)	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Travellers	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Lesbian, Gay, Bisexual and Transgender (LGBT)	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Refugees	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Carers	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Offenders	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Care Leavers	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Living in Rural Isolation	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
Living in Areas of Deprivation	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>

Will any of the young people applying for this grant or who will benefit from the activity or project gain accreditation?	YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
If Yes, what sort of certificate or qualification will it be?				
If No, please will you tell us about how young people will benefit from the project or activity?				

4. MONEY INFORMATION

Please give us a breakdown of how much your project will cost. For example, will you employ staff, rent buildings, or buy equipment? Un-constituted Groups can apply for up to £500. Constituted Groups can apply for up to £5,000.

Item	Cost £
Sessional Staffing e.g. administrative support, youth worker, etc.	
Rent of buildings/hall or room hire	
Equipment (please attach a detailed price list)	
Activities	
Materials	

Other expenses (please specify)	
TOTAL	

5. MORE MONEY INFORMATION

Are you getting any other money for your project? e.g. from your own fundraising events or from other grants?	YES	NO
If you have answered YES to the last question, where else have you raised money from?	How much: £	
Does your project have a bank account?	YES	NO
Account name: Sort Code: Account number: (This will be the account to which any grant payment will be made).		
Important Note! If you are all under 18, we would not be able to make a cheque payable to your group. However we can help you by putting you in touch with other organisations, which will bank your grant for you and give you your money as you need it.		

Name of contact who will complete monitoring when asked:	Name: Contact Address: Email Address: Telephone Number: Mobile Telephone Number:
If the above person is a young person under 18 years, please also provide the details of a second adult contact person	Name: Contact Address: Email Address: Telephone Number: Mobile Telephone Number:

Does your organisation currently receive any other funding from FODDC? If so, you may be asked for additional information.	Yes	No
If you have answered YES to the last question?	How much: £	

6. YOUR SIGNATURE

Please confirm your project's name:	
Please confirm the amount you are applying for:	
<p>We need three different people to sign this application (applications will not be accepted with less) – at least two of these people must be under 19 (unless this is a new project or involves those who are vulnerable and are therefore not able to be involved) and they must have been fully involved in the completing of this form.</p> <p>If young people were not involved in completing this form, please state why:</p>	<p>Signed:</p> <p>Name:</p> <p>Date of Birth: <i>(age 11-19 only)</i></p> <p>Date:</p>
	<p>Signed:</p> <p>Name:</p> <p>Date of Birth: <i>(age 11-19 only)</i></p> <p>Date:</p>
	<p>Signed:</p> <p>Name:</p> <p>Date of Birth: <i>(age 11-19 only)</i></p> <p>Date:</p>

Please send your completed application to:

Community Engagement Team, Forest of Dean District Council, Council Offices, High Street, Coleford, Gloucestershire, GL16 8HG