



**APPLICATIONS FOR TREE WORKS: WORKS TO TREES SUBJECT TO A  
TREE PRESERVATION ORDER (TPO) AND/OR NOTIFICATION OF  
PROPOSED WORKS TO TREES IN A CONSERVATION AREA.**

**Checklist for ENHANCED Applications**

**MAJOR**

- Felling
- Crown Reductions over 15%
- Crown Thinning over 15%
- Pollarding
- Coppicing
- Removal of a single branch of more than 120mm diameter at trunk meeting point
- Removal of multiple branches

**MINOR**

- Crown Reductions of 15% and under
- Crown Thinning of 15% and under
- Removal of a single branch under 120mm diameter at trunk meeting point

**PLEASE NOTE.** Multiple works that would individually be classified as MINOR may be re-classified as MAJOR if the overall impact is likely to be greater. If the application is re-classified the applicant will be informed at the validation stage of the process.

The Local Authority will classify the application as either MAJOR and MINOR, the classification of the application will be detailed in the letter sent when the application is validated.

FOR AN APPLICATION TO BE CLASSIFIED AS **ENHANCED** THE FOLLOWING INFORMATION MUST BE SUBMITTED:

1. Application Forms – All questions must be addressed (**for full guidance see application examples document**)
2. Details of exact works for which permission is sought
3. Detailed Location Plan of property/tree location (to scale)
4. Detailed Block Plan of tree location (to scale)
5. Annotated and recently dated photographs of the tree/s detailing what type of works are proposed (taken with 2 weeks) 
  - Photographs from a minimum of 2 viewpoints
  - Mark locations of where photographs were taken from on Block Plan