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Cllr Vilnis Vesma  
Strategic Overview and Scrutiny  
Chairman

Contact: Mr P Lewis  
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Date: 27 January 2021

Dear Cllr Vesma

**The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012**

In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 (the Regulations) please find attached formal notice issued to you in your capacity as chairman of the Council's Strategic Overview and Scrutiny Committee.

You will see from the attached notice that the Council's Executive wish to consider an item at its meeting on Thursday, 11 February 2021 which, although it has been on the Cabinet Forward Plan since 2 December 2020 has not be marked as a key decision for the required 28 days under the regulations.

Having considered the mater as the Proper Officer I am satisfied that is would be impracticable to comply with the regulations and that it would be appropriate to rely on regulation 10 exemption to publication for this item.

A copy of the attached notice and this letter will be published on the Council's website.

I trust that this notification does not cause you any difficulties but it you would like to discuss the matter further please do not hesitate to contact me.

Yours sincerely

**Peter Lewis**  
**Monitoring Officer**